



**Volunteer Position Description:  
Read-Aloud Instructor for Toddlers and Young Children**

**Purpose:** As part of Community Lodgings' Transitional Housing Program, parents are offered a full range of supportive services including job skills, training, parenting workshops and ESL courses. During these workshops, Community Lodgings provides child care. Instead of simply babysitting these children, we have implemented an educational component in which volunteers read to the children and assist the children with various projects. The goals of these activities are to increase their literacy development from a very young age.

**Location:** Community Lodgings' Read-Aloud program is held at our Fifer Family Learning Center, which is located at 607 Notabene Drive in Alexandria's Arlandria neighborhood.

**Key Responsibilities:**

- Support language development through reading to children in small groups and/or one-on-one sessions
- Help children complete small projects aimed at developing age appropriate skills
- Report child progress to Supplemental Services Coordinator

**Reports to:** Supplemental Services Coordinator

**Length of Appointment:** Read-Aloud Instructors should commit to participating in the program once a week (Tuesday or Thursday) for no less than 3 months.

**Time Commitment:** 2 hours per week

**Qualifications:**

- Experience working with young children (ages 2-6) in educational setting, preferred
- Familiarity with developmental milestones of young children
- Outgoing personality and ability to engage children

**Support:** A brief orientation and overview of job responsibilities is provided in a one-on-one meeting scheduled by Program Coordinator. In this session, volunteers complete application and background check information. Supervisors discuss student progress with volunteers and inquire about volunteer experiences.

**Age Requirement:** 22 and older

**Dress Code:** Casual