After School Tutor Volunteer Position Description

Overview

Community Lodgings is an Alexandria, VA-based nonprofit organization with a mission to lift families from homelessness and instability to independence and self-sufficiency. Our Youth Education Program currently enriches the lives of over 150 homeless and low-income students per day. To promote positive youth development, we work with children to help them meet program goals of increasing academic achievement and decreasing at-risk behavior. We provide opportunities for advancement through tutoring, homework assistance, enrichment, arts activities, field trips, recreation and parent/teacher engagement.

Purpose

Each day, students bring homework assignments to the after-school program which they complete with assistance from staff and volunteers. To supplement the efforts of current staff, we are seeking volunteers interested in working with kids.

Time Commitment

Elementary school tutors: 2:45 - 4:15 p.m., Middle and High school tutors: 4:30 - 6:00 p.m.

One or more times per week

Program Hours:

2:30-6:30 pm; Monday thru Thursday, Friday optional

Dress Code:

Casual and appropriate for children

Locations:

Fifer Learning Center, 607 Notabene Drive, Alexandria, VA 22305

New Brookside Apartments, 601 Four Mile Run Road, Alexandria, VA 22305

Beverley Hills Community United Methodist Church, 3512 Old Dominion Blvd, Alexandria, VA 22305

Key Responsibilities

The ideal candidate will:

- Assist and collaborate with the program directors to work directly with students
- Tutoring students individually and in small groups

- Tracking student progress
- Reporting weekly to program coordinators

Program Goals

Increase academic achievement by:

- Addressing targeted academic needs
- Fostering relationships of trust between students, staff and volunteers
- Dedicating full efforts to knowledge gain
- Decreasing at-risk behaviors

Qualifications

For candidates 18 and older: Must complete or have a current clear background check with Alexandria City Public Schools.

For all candidates: Preferred candidates have a background in K-12 education or working with children however, all are welcome to apply. Candidates should be at least 16 years old. Candidates should be mature, motivated, patient, and demonstrate a positive demeanor at all times.