



Part-Time Bi-Lingual Community Ambassador Job Description

Job Summary

The Community Ambassador is a vital part of the team working at *Community Lodgings*. The position works closely with the Executive Director and Director of Resident Services to engage our resident community, educate and empower them to be involved in Chirilagua-Arlandria Resident Equity Solutions (*CARES*), and help shape its identity, purpose, and plans to address barriers to affordable housing and concerns that affect health and safety.

Essential Duties

Community Outreach and Engagement

- Engage actively with the local community through events, workshops, and meetings.
- Collect feedback from residents on their concerns surrounding affordable housing issues and other resources needed in the community and recommendations as part of a community needs assessment and ongoing communications.
- Host resource information sessions about issues of concern for the community.

Tenant Organizing and Empowerment

- Work closely with tenants to organize them around common issues and concerns, empowering them to advocate for their rights and needs.
- Engage tenants as community leaders and participate in the CARES collective impact process.
- Serve as an advocate and service navigator for residents connecting them with services and working hand-in-hand with residents to develop partnerships that build sustainable resources in the community.

Storytelling and Communication

- Collect testimonials and success stories from tenants and community members to use in newsletters, social media posts, and fundraising campaigns.

Partnerships and Collaborations

- Forge partnerships with local businesses, community organizations, and government agencies and become involved as key stakeholders in the CARES collective impact process.

Skills

- **Communication:** The ability to communicate effectively, building relationships with tenants and community members.

- **Empathy and Compassion:** The ability to empathize with the experiences and challenges tenants and community members face is crucial for building trust and rapport.
- **Interpersonal Skills:** Listening actively, resolving conflict, and collaborating effectively.
- **Organizational Skills:** Time management skills are essential for managing multiple tasks and priorities, such as organizing events and coordinating outreach efforts.
- **Problem-solving skills:** The ability to identify challenges and develop creative solutions. This may involve advocating for policy changes, mobilizing resources, or collaborating with stakeholders to find mutually beneficial solutions.

Qualifications

- Live or have strong connections in the Arlandria- Chirilagua.
- Lived experience in housing insecurity or related experiences.
- Bilingual and have experience working with limited English-proficient communities.

Working Conditions

This position requires regular travel within the community and participation in events. The Community Ambassador must be comfortable working independently and as part of a team in various settings.

Part-time (afternoon and evening preferred)

Salary

26.92 per hour (grant-funded, no benefits)

How to Apply:

Interested candidates should submit their resume and a brief cover letter explaining their interest in the position to HR@Community-lodgings.org

For more information, visit our website at www.community-lodgings.org

EOE

